

## Lostwithiel Town Council

### Neighbourhood Plan Steering Group Meeting

Wednesday 16 April 2025 – Lostwithiel Library 7pm

**Housekeeping - The meeting will be advised of the evacuation route in case of an emergency.**

*Please note: this Steering Group has been set up to consider revising the Lostwithiel Neighbourhood Plan but until such time as the revised Plan is adopted, the original plan stands in all its aspects*

1. Apologies for absence.
2. To invite further applications for Steering Group membership & welcome any new members.
3. Public participation; members of the public may address the Steering Group on matters on the agenda; maximum time allowed 15 minutes.
4. Minutes – to consider approval of the minutes dated 19 March 2025.
5. Future document sharing – to receive suggestions from Steering Group Member Shaun Barlett.
6. Neighbourhood Plan Steering Group – to consider adoption of the revised Terms of Reference which facilitate the drafting of the Neighbourhood Priorities Statement.
7. AECOM – to consider the first draft and to collate feedback.
8. NPS – to consider the templates received from Cornwall Council for place assessment & infrastructure facilities.
9. NPS – to consider and provide feedback on the NPS survey prior to printing.
10. To agree a date and venue for the next meeting of the NP Steering Group.