

## Lostwithiel Town Council

### Neighbourhood Plan Steering Group Minutes

Wednesday 12 February 2025

Lostwithiel Library 7pm

#### Meeting Minutes

A meeting of Lostwithiel Town Council's Neighbourhood Plan Steering Group was held in Lostwithiel Library on Wednesday 12 February 2025 at 7pm.

#### Present

Committee Chair Chris Pearce, Andrzej Ankowski, David Dunkley, Tod McClarin, Martin Surgey, & Franco Szczpaniak

#### In attendance

No members of the Public were in attendance  
Town Clerk Sandra Harris was in attendance

#### **NPSG53/24 Apologies of Absence**

Apologies for absence were received and accepted from Vice Chair Cllr John Berryman, Shaun Barlett, Kez Stone & Peter Santo Warner.

#### **NPSG54/24 To invite further applications for Steering Group membership & welcome any new members.**

No requests received

#### **NPSG55/24 Public participation**

None

#### **NPSG56/24 Meeting Minutes**

The minutes of 27 November 2024 were approved and signed by the Committee Chair Cllr Pearce.

**Proposer:** Tod McClarin

**Seconder:** Martin Surgey

**Vote** – 6 in favour

**NPSG57/24 Future document sharing**

The Steering Group agreed to defer this agenda item to the next meeting as Shaun had been unable to attend the meeting.

**NPSG58/24 Revised National Planning Policy Framework (12/12/24), Cornwall Council Briefing Note – National Planning Changes and Neighbourhood Plans, Cornwall Council’s Neighbourhood Planning Newsletter – November 2024**

The group considered the revised NPPF in the context of the Cornwall Council documents. The clerk was asked to check, prior to the next NPSG, the advertising process for Cornwall Council’s Call for Sites.

The Steering Group considered that the documents provided an opportunity to review the quality of housing design and density of development.

**NPSG59/24 Neighbourhood Priorities Statements**

The group was advised that the Council resolved on 11 February 25 to join the pilot and develop a Neighbourhood Priorities Statement for Lostwithiel. The Clerk advised that she would be able to provide more detail on exactly what will be involved after the initial meeting between Cornwall Council’s Neighbourhood Planning Team and the Town & Parish Councils that have expressed an interest in the pilot.

**NPSG60/24 Community wellbeing & recreation section**

The group recommended the following changes:-

Sport and leisure - the current population is circa 3070, what does the group consider will be the projected population?

Both primary schools are currently at capacity

Doctors and dentist are at capacity

CWR1 the group requested clarification on the wording & clarity on paragraph 125

The group thought the blue table could be removed completely and that paragraph 131 could be shortened.

It was noted that the town has a Museum and that no youth groups use the Community Centre.

**NPSG61/24 Transport section**

The Steering Group agreed to defer this agenda item to the next meeting

**NPSG62/24 Town & Rural Environment: Nature, Heritage & Landscape**

The Steering Group agreed that perhaps there is too much included in this one section and that Heritage deserves its own section. It was also agreed that other information already present in the text could be presented under revised headings to give more focus. Suggested revised headings sections were as follows:-

Built environment

Landscape

Heritage – including an overview of the Conservation Area.

**NPSG63/24 Housing**

It was decided that it is not going to be possible to review this section of the plan until Lostwithiel receives it's allocated housing figure.

**NPSG64/24 To agree a date and venue for the next meeting of the NP Steering Group.**

The next meeting was agreed for Wednesday 19 March 2025.

The meeting closed at 20.30pm

Chair

Date