

## Neighbourhood Plan Steering Group

Meeting of 28<sup>th</sup> February 2017

### Record of Decisions and Actions

1. Attending: Pam Jarrett, Chris Jones, Dave Robson, Mandy Barrass, John Scott, Dickie Trant
2. Apologies: David Guiterman
3. The meeting received a short presentation from the developers associated with a proposal for building on Lostwithiel Golf Club.
4. The Minutes of the meeting of January 10<sup>th</sup> were approved. The Minutes noted the presumed resignation of Dickie Trant for missing two consecutive meetings. Mr Trant, however, wished to continue in membership and the Steering Group warmly welcomed him back. It was noted that the use of the mobile display at a Bingo evening had not happened.
5. The state of the latest draft of the overall Plan was noted, with key issues to be raised in later sections of the Agenda.
6. The latest draft of the Business and Employment Section was discussed. The poor response to the Business survey was noted. It was agreed that the draft of the Section should be sent to Adrian Barratt (Lostwithiel Business Group) to invite business-relevant comments and suggestions. Various suggestions for additions to the Section were discussed. **Action JS**
7. The Community and Environment/Heritage Sections had been revised and were in an advance state of completion, awaiting only input from David Guiterman on his return. **Action: DG**
8. The Project Plan was considered and it was noted that all Sections were in an advanced stage and that only some further consultation was awaited.
9. A member of the public reported that the most recent (Green) newsletter was not yet on the website. It was agreed to ask the Town Clerk to upload this as soon as possible. **Action: PJ**
10. It was agreed that a full version of the whole Draft Plan should be submitted to the Town Council at the earliest possible opportunity for it to approve. This would be an incomplete Draft that would continue to be revised by the Steering Group but would usefully be placed within the public domain and could, therefore, be drawn on by Council in making its decisions. Council will *not* be asked to give it approval as a definitive version. Rather, the Steering Group seeks approval that endorses the broad strategy and approach and the way in which the already agreed policies have been formatted in the Draft Plan. David Guiterman is to be asked to do this as soon as possible after his return. **Action: JS and DG**
11. A member of the public reported comments that the version of the housing development boundary on the website is too small for many people to read. It was agreed to ask for a large print version to be placed on the Town Council noticeboard. **Action: PJ**
12. Neighbourhood Planning Surgeries are being organised by Cornwall Council. It was agreed that John Scott and Pam Jarrett should seek to attend one of the meetings in order that the Plan Development Team can advise on the Draft Plan. **Action: JS**

13. It was agreed that the discussion of 'affordable housing' in the Draft Plan should be strengthened as it was the view of the Steering Group and the Town Council that affordable housing should normally involve restrictions on resale that retain the housing in the affordable stock in perpetuity. **Action: JS**

14. Mandy Barrass reported that she had been in contact with Nick Cahill and that he has been invited to attend one of the next two meetings.

15. A member of the public raised the fact that the Town Council had again discussed the issue of car parking in town, despite having agreed at an earlier meeting that it would await decisions of the Steering Group. It was noted that consultations over the issue in the Plan were very clear in their preferences and that this underlined the importance of awaiting the Steering Group's deliberations. The discussion of parking at the Council meeting of 7<sup>th</sup> February were felt to be contrary to the spirit and intention of the Town Council meeting of 16<sup>th</sup> August 2016, which was Minuted as saying:

*'185/16 QUAY STREET CAR PARK It was resolved to defer the consideration the introduction of parking charges in Quay Street car park when the transport element of the Neighbourhood Plan has been finalised or is at a very advanced stage.'* [Grammar as in original]

The Steering Group expressed its concern that the Town Council had disregarded its earlier decision to await an advanced form of the Neighbourhood Plan.

12. Date of next meetings already agreed as March 28<sup>th</sup> and April 25<sup>th</sup>.

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